

| <i>Timing</i>              | <i>Subject</i>   | <i>Speaker</i> |
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| <b><u>17 June 2019</u></b> |  |                |
| <b>09.00 -10.30</b>        | <b>Opening and Welcome Speech, Administrative Matters</b>  |                |
| 90 min                     | Opening Speech ICAO  | ICAO           |
|                            | Opening speech EASA, highlighting the importance for ATM to have a functioning AIM   | EASA           |
|                            | Administrative Matters, including objectives and expectations from the event, and structure and setup of workshop plus other logistic matters  | AH             |
|                            | Opening presentation ICAO, including the status in the APAC Region, the importance of AIM  | SS             |
|                            | Introduction to AIM in the European context  | MRP            |
|                            | Photo taking   | All            |
| 30 min coffee break        |  |                |
| <b>11.00- 11.30</b>        | <b>ICAO Documentation</b>  |                |
| 30 min                     | Update on new amendment to Annex 15 and PANS-AIM, plus status of manuals and guidance material (what is to replace the roadmap?)   | SS             |
| <b>11.30-12.30</b>         | <b>The ICAO Go-Team Process</b>  |                |
| 60 min                     | ICAO Presentation on the Go-Team Process and how to adapt it to the two seminars in South Asia and South-East Asia.  | SS             |
| Lunch 60 min's             |  |                |
| <b>13.30– 15.00</b>        | <b>The development of a Quality Management System</b>  |                |
| 90 min                     | <ol style="list-style-type: none"> <li>1. Problem statement, how is the situation with QMS in South Asia (SS)</li> <li>2. What is quality? (JvC) <ol style="list-style-type: none"> <li>a. How to ensure quality?</li> </ol> </li> </ol> | SS/JvC         |
| 30 min coffee break        |  |                |
| <b>15.30-16-30</b>         | <b>The development of a Quality Management System, continued</b>   |                |
| 60 min                     | <ol style="list-style-type: none"> <li>1. What is a QMS? (JvC)</li> <li>2. How to set up a QMS (JvC) <ol style="list-style-type: none"> <li>a. Broad overview</li> </ol> </li> </ol>   | JvC            |

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|                            | <ol style="list-style-type: none"> <li>b. Introduction to ISO 9001:2015</li> <li>3. Quality Management practices and data handling to achieve integrity requirements (JvC)</li> </ol>   |        |
| <b>16.30– 17.00</b>        | <b>Wrap up Day 1</b>  |        |
| <b><u>18 June 2019</u></b> |   |        |
| <b>09.00 –10.00</b>        | <b>The development of a Quality Management System, continued</b>  |        |
| 60 min                     | <ol style="list-style-type: none"> <li>1. The implementation of QMS in Belgium, issues, challenges and solutions (JvC)</li> <li>2. Regulatory requirements for QMS (JvC) <ol style="list-style-type: none"> <li>a. ICAO Annex 15 &amp; PANS-AIM</li> <li>b. EU Regulation 73/2010 = LAW</li> </ol> </li> <li>3. Where to find supporting documentation (JvC)</li> </ol>   | JvC    |
| Coffee break 30 min        |   |        |
| <b>10.30-12.00</b>         | <b>The development of a Quality Management System, continued</b>  |        |
| 90 min                     | <ol style="list-style-type: none"> <li>1. Interactive session (JvC) <ol style="list-style-type: none"> <li>a. Set up your own QMS</li> <li>b. Write a simple process</li> <li>c. Define KPIs – what to measure and how?</li> <li>d. Describe implementation of continuous improvement</li> <li>e. Auditing – what items to check?</li> <li>f. Describe Management Review for this process – what items to cover?</li> </ol> </li> <li>2. Way forward for south Asia, how to continue in an ICAO Go-Team process (SS)</li> </ol> | JvC/SS |
| Lunch 60 min               |   |        |
| <b>13.00 –14.30</b>        | <b>Aeronautical Information Data Quality</b>  |        |
| 90 min                     | <ol style="list-style-type: none"> <li>1. Problem statement, how is the situation with data quality in South Asia (SS)</li> <li>2. Issues and solutions, for each issue 1) Identify Issue, 2) how was it addressed in Europe, and 3) How the same can be used in south Asia countries (involving the participants in practical exercises): <ul style="list-style-type: none"> <li>• overall approach to AI data quality &gt; EC regulatory approach (MRP)</li> </ul> </li> </ol>  | SS/MRP |
| Coffee break 30 min        |   |        |

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| <b>15.00 - 16.30</b> | <b>Aeronautical Information Data Quality, continued</b>   |     |
| 90 min               | <ul style="list-style-type: none"> <li>management of the data originators/data providers &gt; data originator index + formal arrangements (MRP)</li> <li>collection of the data &gt; data product specification + data set specification + digital connections + data integrity protection (MRP)</li> </ul> | MRP |
| <b>16.30–17.00</b>   | <b>Wrap up Day 2</b>  |     |

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|                     | <b><u>19 June 2019</u></b>   |            |
| <b>09.00–10.30</b>  | <b>Aeronautical Information Data Quality, continued</b>  |            |
| 90 min              | <ul style="list-style-type: none"> <li>validation and verification of the data &gt; EUROCAE ED76, Common Reference systems (MRP)</li> <li>the Integrated Aeronautical Information Database &gt; buy your own system vs use EAD (MRP)</li> <li>data processing &gt; the new EUROCONTROL ADP (MRP)</li> </ul>  | MRP        |
| 30 min Coffee break |  |            |
| <b>11.00-12.00</b>  | <b>Aeronautical Information Data Quality, continued</b>  |            |
| 60 min              | <ul style="list-style-type: none"> <li>distribution of the new Digital Products (eAIP, ICAO Data Sets) &gt; eAIP Specification + AIXM Encoding Guidelines (MRP)</li> </ul> <ol style="list-style-type: none"> <li>Overview of future evolutions, including Digital NOTAM and SWIM (MRP)</li> <li>Group exercise, how justify to senior management the importance of AIS.</li> <li>Way forward for South Asia, how to continue in an ICAO Go-Team process (SS)</li> </ol> | MRP/SS     |
| Lunch 60 min        |  |            |
| <b>13.00-1400</b>   | <b>AIM Training</b>  |            |
|                     | <ol style="list-style-type: none"> <li>AIM Training in Asia (SS)</li> <li>AIM Training in Europe (JvC and MRP)</li> </ol>  | SS/MRP/JvC |
| 30 min coffee break |  |            |
| <b>14.30-16.00</b>  | <b>Round Table discussions on the priorities of South Asia</b>   |            |
| 90 min              | The workshop finishes by a round table discussion led by the ICAO rep and experts from Europe, seeking the input from the South Asia experts as to   | All        |



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|                    | what their priorities are on how to best progress AIM developments in the region.  |     |
| <b>16.00–17.30</b> | <b>Conclusions and agreement on next steps</b>   |     |
| 30 min             | <ul style="list-style-type: none"><li>• To wrap up on what has been discussed</li><li>• Identify possible cooperation items and next steps</li></ul> | All |